



CHILD AND FAMILY RESOURCE COUNCIL

Internship Program – Open Position: RAVE Program

The Child and Family Resource Council is a nonprofit organization located downtown Grand Rapids, Michigan in the Riverview Center. For more than seventeen years, the Council has worked to support families and *to shape a community that protects children from child abuse and neglect.*

Internship Opportunity

The Council is fortunate to have dedicated interns and volunteers who donate their skills and time. An unpaid internship opportunity currently exists for a student to gain practical experience in child abuse/neglect and violence prevention through the **RAVE** (Resources Against Violent Encounters) program. Throughout Kent County, the Council provides educational sessions to diverse audiences on a wide variety of topics, helping to create a more informed community that is invested in prevention.

Learning Objectives

- Attend community trainings on youth development topics
- Assist in coordinating **RAVE** Facilitator Trainings
- Program coordination and reporting
- Program outcomes and evaluation
- Grant applications and program quality maintenance research
- Working and networking with community organizations
- Technology (internet, e-mail, phone, Access, MS Word, PowerPoint, etc.)

Requirements

- Currently a junior or senior in relevant field of study
- Possess strong written/verbal/presentation communication skills
- Possess strong organizational ability
- Commitment to 20-25 hours per week to assigned projects

Please submit a cover letter, resume and three references in one of the following ways:

Mail to:

RAVE Internship Position
Child and Family Resource Council
678 Front Avenue NW, Suite 210
Grand Rapids, MI 49504

Email to:

Lesliea@childresource.cc

Fax to:

616-454-2059

RE: RAVE Internship Position

If you have any questions, please contact Leslie Austin at 616-454-HOPE (4673) x125.